



## Westfield Group turns to integrum for Global Safety Reporting

### *integrum's Global Summary Reporting automates Data Consolidation & Workflow from the Site to Managers to the Board Room*

**Westfield Group**, one the world's largest retail shopping centre organisations turned to integrum for the roll out of its Global Safety Reporting system.

With over 147 facilities in 4 countries, (Australia (41) New Zealand (15), USA (77), UK (14)), and also involving over 4,000 contractor companies (Security, Cleaning, Maintenance, Construction) the **integrum** Global Summary Reporting function allows Westfield to automate the consolidation of data from site / region / country / global all with associated workflow, providing an almost immediate payback.

With user definable, easily configurable workflow and form builder, the GSR function allows regular (i.e. monthly, quarterly) data from OHS, Environment, Quality, Security, Compliance, Sustainability, etc, to be automatically consolidated and rolled up from underlying source data (incidents, injuries, LTI's, claims etc) into monthly consolidated reports, together with manager comments for up to 10 levels within an organisation to board level.

Automated notifications generated on the first of each month send emails with links to the draft monthly data report for managers to review, add comments and approve for the next level of review. The system allows user defined time periods for review, approval and consolidation to the next level, with provision for comments. The process is repeated at each level of management reporting until consolidation (including comments) reports are carried through to Board level in user definable prepared report formats.

As in the case of Westfield, this can also include third party data, whereby each contractor can access the system with self-registration to submit their data to be included and rolled up into the reporting workflow.

Where the underlying source incident data is not currently captured by the **integrum** system, the automated export function allows data to be exported directly from MS Excel format into the **integrum** system.

According to Beven Schwaiger, **integrum** Global Sales & Marketing:

“Westfield selected **integrum** after a global wide search of suitable software, whereby **integrum** was the closest matched software provider that could deliver this type of functionality given the existing nature of integrum's incident management and reporting systems.

The benefits of the Global Summary Reporting function are widespread and immediate upon deployment. The GSR function reduces significantly the time and resources taken to gather and consolidate monthly reporting from operations including data from third parties. This applies for HSE, Quality, Carbon/GHG, Security, Risk Management, and so forth.

All the end user needs is a web browser and access to the internet.”

The integrum Global Reporting function is provided as standard with the integrum risk & compliance software system and contains dashboard report views.

**Integrum** Software is provided as either in-premises or hosted, Software as a Service.



## **SITA Environmental Solutions rolls out integrum Australia wide**

***integrum's integrated management systems functions allow SITA to manage their Health Safety & Environment systems across State divisions and numerous ventures.***

SITA Environmental Solutions is part of Suez Environment group of companies and in Australia is a leading provider of recycling and waste management services and facilities.

SITA has been using **integrum** since 2002 initially in its Victorian division. **integrum** has been used to manage SITA's Health Safety & Environment management systems, and in particularly Corrective Action management from incidents and audits, and for contractor management keeping track of the compliance status of the various contractors engaged by SITA.

SITA tracks all contractor companies and individual contacts with checklists and automated reminders for induction training, licences, permits, certificates, insurances etc.

In 2008 SITA Australia decided to roll out integrum nationally and to expand the functions used.

SITA's focus in 2008 & 2009 has been on Initial Incident Reporting, Corrective Action Reporting, Senior Management Reporting, Audit Management and Behavior Based Observation Card processes.

The Initial Incident Reporting function, with user definable templates, provides SITA with an automated streamlined process to notify senior management at site, state and national levels of all types of incidents, based on severity levels with follow up action workflow.

The CAR system allows closed loop system for tracking all follow up actions arising from incidents, inspections, audits, and non-conformances.

The Behaviour based safety system (Observation Cards) involves the use of user defined Observation (STOP) Card templates that allow employees to log observations of unsafe behaviour within their operations. The software then compiles trends and rolling Year to Date statistics on various categories of potentially unsafe behaviour allowing managers to raise corrective actions to minimize or alleviate the risk of the behaviour resulting in incidents or accidents.

In the near future SITA will implement the controlled document system within integrum (centralised procedures register with change request and archive functions) providing a centralised system for all employees across all sites nationally to access one set of controlled policies, procedures, work instructions cross linked to forms, associated procedures, legal requirements.

The abovementioned features are provided as standard with the integrum risk & compliance software system.

**Integrum** Software is provided as either in-premises or hosted, Software as a Service.





## **Barker College turns to integrum for OHS & Risk Management**

***integrum software is used by one of Australia's leading secondary colleges to manage their OHS systems and risk management processes***

Barker College, with campuses at Hornsby, (north west Sydney) and Blue Mountains NSW, is one of Australia's largest private Anglican secondary and primary schools, with over 2,500 students and over 500 teaching staff.

Barker College was founded in early 1890 with five pupils and in 1896, Barker College moved to its present site in Hornsby, and in 1919, ownership of the School was transferred to the Church of England. The School's site at Hornsby covers over twenty hectares.

According to Barker, **integrum's** flexibility is a key feature as Barker have 16 different types of operations (i.e. from Food Preparation, Boarding Lodge Management, IT Operations, Plant Maintenance, Facilities Management, Teaching Activities, Excursions, Child Protection Services, Pastoral Care, Sporting Activities, Several concurrent Construction Projects at any one time, and a range of high risk activities, such as firing range practice for the cadets, mountaineering, sky diving etc.).

Barker use the user definable Incident front end features of integrum for all staff (and students) to log incidents with a flexible work flow including notifications to the medical Sister on duty and to track and close out corrective actions.

This allows all incidents and near misses (near hits) to be captured, tracked and reported upon enabling trends to be identified and mitigation actions put in place.

The Risk Assessment processes within integrum allow staff to undertake risk assessments and prepare risk plans for planned activities such as excursions and events. The integrum Risk Plan Template library allows Barker to develop a library of Risk Plan templates for future similar style activities.

The flexible workflow allows the risk plan templates to be modified (with audit trail) and developed as draft risk plans for approval by the risk management co-ordinators or risk management committee. This ensures risk plans and lessons learned are captured and control actions can also be linked to controlled procedures.

Barker also use the integrum controlled document system to manage their policies, operating procedures and work instructions with revision control and archive management, providing a centralised library of controlled documents with easy access to all users.

The abovementioned features are provided as standard with the integrum risk & compliance software system.

**integrum** Software is provided as either in-premises or hosted, Software as a Service.